



# PROSPECTUS



**GATEWAY TO AN  
INTELLECTUAL EXPERIENCE**

## PROSPECTUS OUTLINE

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## PRINCIPAL'S MESSAGE

Assalamualaikum wa Rahmatullahi wa Barakatuhu,

The Intellect is a growing school, which in a short span of time, has become widely acknowledged for its high educational standards, caring environment and its warmth and welcome to both parents and students. Established in 2007, The Intellect is a unique school, set apart from other schools by its focus on character building alongside academic development. We define success not only in academic terms but also in the extent to which our students lead their lives according to Shariah. Therefore, our school philosophy, along with teaching methodology is centered on this approach. The Intellect students are encouraged and supported to thrive academically, socially and emotionally, leaving the school as lifelong learners and devout Muslims, who are ready to embrace the challenges ahead of them.

Our curricula approach, combined with a highly committed and dynamic team of educated professionals, ensure that our students develop as successful global citizens, well placed to thrive in the modern world while staying true to our Deen. We firmly believe that good teachers are the key to imparting good quality education and our faculty is consciously dedicated to high performance, supporting our pupils to reach their full potential. We are committed to achieving the highest standards in all that we do and are grateful to Allah S.W.T for bestowing us with success in our endeavors to groom our future generation. This prospectus provides insight into the aims and key values of our school, along with other such information you may require when deciding about your child's admission.

Jazakumullah Khairan,  
Principal



## ABOUT THE INTELLECT SCHOOL

### Vision

The Intellect will serve as our flagship school to promulgate our goals and in the establishment of a network of schools within Pakistan and abroad, that revolutionise education by integrating Islamic values and principles with our main stream curriculum.

### Mission

To develop our students academically, spiritually and physically; thereby producing leaders who strive to bring a positive change in society.

### Qualities and Values

#### **Spiritual and Moral**

- Firm in Belief (Eeman)
- Consistent in Practice (Amal)
- Exemplary in Character (Akhlaq)
- Committed to Service (Khidmat)

#### **Intellectual**

- Academically Excellent
- Analytical and Critical Thinker
- Good Decision Maker
- Creative and Innovative
- Tech Savvy

### MODEL STUDENTS







## Governing Body

The Board of Governors comprises of:

1. Maulana Abdul Sattar - Hifz Ullah (Spiritual Mentor)
2. Mr. M. Abdul Aleem (Chairman)
3. Mr. Mukhtar Shaikh
4. Mr. Khalilullah Shaikh
5. Mr. Imran Qureshi

## Academics

### **Faculty:**

Having high quality teachers is the single biggest factor in improving student performance. The Intellect School is particular about its faculty and **always** endeavors to hire high-calibre teachers who can play an instrumental role in the development of our valued students. We firmly believe that our teachers must be role models for their students and must therefore **embody** Islamic values and etiquette, thus being a teacher in the truest sense of the term. Our teachers execute their responsibilities with great zeal and dedication for the betterment of their students and actively encourage an open partnership between home and school.

### **Facilities:**

We aim to offer a stimulating and challenging environment which is supportive and encouraging, thus allowing our students to capitalize on their mental and physical potential. Students are encouraged to take active part in co-curricular activities as part of their overall development. Our campus offers the following facilities for students:



**Swimming pool**-to provide our students with a healthy activity and a useful life skill.

1

2



**Auditorium**-designed to expose our students to co-curricular activities and to host school events as well as inter school competitions.

3



**Science labs**-to provide practical based learning and aid our students in preparation of their O/A level exams.

4



**Multimedia rooms**-to enable our students to stay up to date with the dynamic and evolving world of technology.

5



**ICT in Classrooms**-Most of our classrooms in Elementary & Junior Sections are equipped with projectors and Smart Boards to incorporate alternate means of learning.

6



**Multiple libraries**-each designed and equipped to be age and class specific.

7



**Sports field**-designed with the intention to hold school events as well as host inter-school events.

8



**Medical facilities**-we have the facility of a full time doctor and an ambulance to handle any emergency and ensure proper health care of the students.







### **Curriculum:**

Teaching and learning in the curriculum must inspire and transform students so that they may positively contribute to society. The Intellect School aims at having a comprehensive value-based curriculum that has Tawhid as its core content and approach. All subject areas are integrated around significant themes that are to be taught through authentic instructional models, which then leads to more effective learning and life experiences for our children in the 21st century.

In addition to the Islamic base, the curriculum incorporates the CAIE core curricula and research. The subject matter must fit the ability of the child to comprehend and is attached to it, so that learning becomes meaningful rather than rote. Besides following the Cambridge System, we have incorporated subjects like Arabic, Tarbiyah and Tajweed into our syllabus. Our Arabic syllabus is designed to develop reasonable understanding and fluency in Arabic. Students enrolled in the Hifz Programme or Fast Track Programme also follow the same syllabi as those in the Boys' Section, except, at a pace tailored to their particular programme.

**ISLAMIC VALUES**



**CURRICULUM**



**CAIE BASED**

### **Assessments And Examinations:**

1. Examinations are conducted twice during one academic year, at the end of each term i.e. Mid Term in December and then Annual Exams in May. Re-examination is not arranged. However, absence due to an illness during examination must be supported by a medical certificate.
2. During all exams, students must continue to attend school in correct uniform. Any child who is not in proper uniform loses 5 marks in that day's exam. Anyone found using unfair means gets a zero in the subject. A meeting with the parents is held and if a repeated attempt is made, the child is expelled.



3. Parents, like teachers, have to be prepared for unexpected problems. If for some reason the school is forced to close during exams, the exam timetable is not changed. The papers which are missed, are taken after the last scheduled exam paper.
4. For the secondary classes (IV-XI) we try to inform parents via email, WhatsApp messages and/or Google Classroom (GC). Therefore, it is important for parents to give the correct phone number and postal / email address to the school and notify us of any change of address or phone number at the earliest. Also notices are put up on the school website ([www.theintellect.edu.pk](http://www.theintellect.edu.pk)).
5. Students in Classes I till III are not formally tested. Instead, formative assessments are carried throughout the academic year to monitor students' progress and development. Report cards given at the end of each term are thus reflective of a child's continuous performance and correctly indicate the extent of improvement exhibited by each particular child.
6. Students of Classes IV onwards are assessed both informally in the form of formative assessment and formally via exams taken at the end of each term. Class VI onwards, students are tested in accordance with Cambridge System so as to prepare them for their upcoming O/A level examinations.
7. For classes I-III pass percentage is 45% marks of the Formative Assessments in each term.
8. In class IV pass percentage is a total of 45% marks (Formative Assessments + Summative Assessments + Examination) in each term.
9. For classes V-XI pass percentage is a total of 50% marks (Formative Assessments + Summative Assessments + Examination) in each term.
10. In all classes the final grade / percentage is based on the two results, one for the First Term and one for the Second Term. They are then added and divided by two to get the grade / percentage for the WHOLE YEAR.

$$\text{Final Grade / Percentage} = \frac{\text{First Term} + \text{Second Term}}{2}$$





11. Repeating any class for two consecutive years, results in the expulsion of the student from school.

12. The grading scheme followed is indicated below. This is meant to serve only as a guide. The actual grading may vary from one subject to another.

GRADES	CLASS IV	GRADES	CLASS V ONWARDS
A*	85% - 100%	A*	95% - 100%
A	80% - 84%	A	90% - 94%
B*	75% - 79%	B	80% - 89%
B	70% - 74%	C	70% - 79%
C*	60% - 69%	D	60% - 69%
C	50% - 59%	E	50% - 59%
D	45% - 49%	F	< 50%
F	< 45%		

13. Term marks are given on tests, quizzes, assignments and project work. This helps to increase a student's daily effort and stresses the importance of working regularly thereby developing good study habits. Students may be given two tests in a day.

14. Retesting of any kind, is not permitted during the term or for examinations.

### **Hifz Programme**

The Intellect School offers a Hifz Programme for Boys, after completion of Class III. Students interested in opting for Hifz are tested for their retention and fluency in naazra, based on which they are offered admission into our Hifz Section. Selected students undergo a probationary period of three months, after which their admission is finalised. The duration of the Hifz Programme is between 2.5 to 3 years, depending on the child's aptitude. Student - teacher ratio is 12:1, with students being divided into 11 groups, thus ensuring that all students are provided focussed attention from the Qari sahebaan. At the Hifz Section, we also provide academic course coverage in English, Math, Science and Urdu. In order to impart academic knowledge in a measured pace along with Hifz, there are three levels outlined:

- Level 1 and 2 cater to Class IV syllabus.
- Level 3 caters to Class V, first term syllabus.

- Level 3 (advanced) caters to Class V, second term syllabus.

After completion of hifz, the student is then placed into our Fast Track Programme. Completion of Level 3 leads to placement in H2 Section, whereas Level 3 (advanced) completion leads to placement in Grade VI. A distinguishing feature of the Hifz Section is the added focus on extra-curricular activities to ensure a holistic development of our students. Students are able to avail the use of our swimming pool and library weekly, with Lab visits also conducted as per lesson requirements. Sports activities are also held daily.



Alhamdulillah, ten batches of Huffaz have concluded their Hifz and are presently enrolled in our Fast Track Programme.

## **O Level Programme**

We are recognized and registered by CAIE; our students have appeared for Cambridge Assessment International Education. They are divided into year groups (Class IX to XI).

The O Level provides a balanced curriculum of six compulsory and four optional subjects, preparing students for the Cambridge Assessment International Education.

Optional and compulsory subjects offered in O level Programme are;

### **Compulsory Subjects**

- English Language (1123)
- Mathematics (4024)
- Second Language Urdu (3248)
- Pakistan Studies (2059)
- Islamiyat (2058)

### **Optional Subjects**

- Chemistry (5070) vs. Accounts (7707)
- Biology (5090) vs. Business Studies (7115)
- Physics (5054) vs. Economics (2281)
- Additional Mathematics (4037) vs. Global Perspectives (2069)
- Computer Science (2210)





Please note that students are not divided into Science or Art streams exclusively. This enables some interesting combinations not available elsewhere.

Modern day requirement of education means that A Level schools and excellent universities PREFER variety and broader base in O Level, no longer all sciences or all business subjects. For e.g. opting for Biology, Chemistry, Computer Science, Environmental Management is very unwise - the student should try something different like Add. Maths or Social Science, or a language like Arabic.

The students in this section are advised not only to focus on their studies but encouraged to take part in different extra - curricular activities and achieve their best. This helps them with their overall grooming and also in their admissions later.

#### **Students On Undertaking:**

Children struggling academically are put on undertaking at the beginning of each term, on the basis of their last report. This process entails periodic meetings of the Principal, Coordinators and teachers with parents to discuss progress.

1. If at the end of the Term, the child has come up to the required level, he/she will be taken off the undertaking list. If little or no progress is noted at the end of the First Term, the child will remain on undertaking in the Second Term.
2. If at the end of the academic year, the standard of work is below the required level, the student has to repeat the class. If after the repeated year, the required level is not attained, the child is removed from the school roll.

#### **Academic Integrity:**

All assessments take place with the understanding that students will present their own work. Any student who uses unfair means when doing any graded work, test, exam, quiz is considered to have cheated. In such cases, the work in question is assigned a zero, parents are called in to discuss the matter, and a letter is put on file. Plagiarism includes, but is not limited to, copying



answers, taking articles directly from the internet and copying from other sources. Students will be penalized, by loss of marks, for plagiarism.

### **A Level Programme**

The Intellect School is affiliated with the Cambridge Assessment International Examination (CAIE). We offer an exhilarating new way to study for high achieving students who want to push themselves further. Our academic programme offers a balanced A Level curriculum with subjects in Science, Commerce and Humanities necessary to pursue all types of higher education- including Medical, Engineering and Social Sciences. We have an interdisciplinary approach, so that students acquire a variety of skills.

The curriculum has the following key features:

- It has in-depth subject content.
- It promotes independent thinking.
- It provides opportunities to apply knowledge and understanding to new as well as familiar situations.

Students are taught to

- handle and evaluate different types of information sources
- think logically and present ordered and coherent arguments
- make judgments, recommendations and decisions
- present reasoned explanations, understand implications and communicate them logically and clearly
- work and communicate in English.

### **A Level Curriculum:**

We are currently offering the following A Level subjects - taught at the AS and A Levels:

- **Business: Cambridge International AS and A Level Business 9609**

Ideal for young entrepreneurs and students interested in corporate business.





- **Psychology: Cambridge International AS And A Level Psychology 9990**

Suitable for both Science and Humanities. Supports career in Medicine as well.

- **Sociology: Cambridge International AS And A Level Sociology 9699**

Ideal for students interested in society's behaviour, patterns and historic development.

- **Biology: Cambridge International AS And A Level Biology 9700**

Ideal for students interested in pursuing Medical, Nursing and Biological Sciences.

- **Chemistry: Cambridge International AS And A Level Chemistry 9701**

Essential for most careers in Science, Technology, Engineering and Medicine.

- **Physics: Cambridge International AS And A Level Physics 9702**

Essential for most careers in Science, Technology, Engineering and Medicine.

- **Accounting: Cambridge International AS And A Level Accounting 9706**

Ideal for those hoping to go into careers in Accounting or Finance.

- **Economics: Cambridge International AS And A Level Economics 9708**

Ideal for those hoping to go into careers in Accounting or Finance.

- **Mathematics: Cambridge International AS And A Level Mathematics 9709**

Essential preparation for most careers.

- **Computer Science: Cambridge International As And A Level Computer Science 9618**

Ideal for developing learners who are confident and innovative in creating efficient solutions across a variety of professional fields.

- **Urdu: Cambridge International As And A Level Urdu (9618)**

Essential in laying a strong foundation for the study of languages or related courses in higher education.



The duration of each A Level course is two academic years (except for Urdu). A subject will be offered if a minimum of three students opt for it. Each student may select a minimum of three subjects and a maximum of four subjects.

### **Scholarships:**

Students are awarded scholarships in order to enable them to experience The Intellect's unique learning experience and Islamic environment. We value deserving candidates who apply for scholarships, and make the best effort to accommodate them.

### **Requirements:**

Students who have received scholarships are expected to maintain high standards of academic performance and discipline.

	Grade	Scholarship
For A Level, scholarships are based on CAIE O Level result only	8+ A* / A and above	100% waiver in monthly tuition fees
	7 or 8 A* / A	75% waiver in monthly tuition fees
	6 A* / A	50% waiver in monthly tuition fees
	5 A* / A	30% waiver in monthly tuition fees
	4 A* / A	20% waiver in monthly tuition fees
	3 A* / A	15% waiver in monthly tuition fees
	2 A* / A	10% waiver in monthly tuition fees

A scholarship may be revoked if a student fails to meet the academic and behavioural expectations.

### **Admission Criteria:**

- Candidates are selected on the basis of their O Level results and an interview with the Head of the Institution.
- A recommendation letter from the student's previous school Head/teacher will be required.
- Previous school's internal examination report cards of class X and XI will be required.





## DISCIPLINE

In order for our children to become successful Muslims, the school and parents must work together towards the betterment of our children's attitudes and behaviour. The discipline policy is based on the principles of Islam derived from the Quran and the teachings of the Prophet Muhammad ﷺ. As Muslims, we are expected to behave with self-discipline and noble conduct in every situation, as Prophet Muhammad ﷺ was the most noble and perfect character.

Discipline at our school is an educational process in which a sense of responsibility, self-awareness and making good choices is fostered. We believe that the most effective way to discipline, is by using preventive measures. We continually work towards improving the school environment by establishing policies that promote morality and good conduct while minimizing or eliminating the causes of poor behaviour.

We trust that the application of these rules will enhance our efforts in developing a strong moral system, help our students to take responsibility of their own actions and make positive choices throughout their lives. The parents must work with the school, as a team, to help promote self-discipline and excellence in the students' lives.





## General Classroom Rules

The basic right of each student at The Intellect School is the right to learn, without being disturbed by the behaviour of another student. This right must be protected. Students who continuously disrupt the learning of other students by unacceptable behaviour will not be tolerated. Thus, at The Intellect School, giving priority to the teaching staff's time to teach, as opposed to dealing with disciplinary and attendance problems is important.

1. Students are expected to be on time for class. Unexcused tardiness is not permitted. Students are considered tardy when they are not in their seats, ready for class.
2. Students must always be polite, courteous and considerate. If a student wants something, he/she should raise his/her hand, and wait until acknowledged by the teacher.
3. Students must have the correct books and material for the lesson.
4. Every student is in the school to learn. If a student does not understand something he/she should ask. It is his/her responsibility to ask for work missed. Extra help will be provided upon request.
5. Food, drinks, snack, gum, etc. are not allowed in any classroom except in appropriate times, as allowed by the teachers.
6. Students must keep the classroom neat and tidy.

The bell does not dismiss the class – the teacher does. Before leaving class, each student is responsible for cleaning the area around his/her desk or work area.







### **Outside The Classroom**

1. Undue noise must not be made outside the classroom.
2. Students must keep the school premises clean and tidy.
3. Students must take care of school property and safety of others.
4. Students are expected to have their lunch seated in the cafeteria or in the premises.
5. Students are not allowed to run during break for the safety of other students.

### **Permission To Leave Class**

If a child needs to leave his/her class, an exit pass from the teacher must be carried.

### **Disciplinary Probation**

Students with three or more instances of misbehaviour may be put on Disciplinary Probation.

As in Academic Probation, parents will meet the Principal periodically to assess the behaviour. If little or no improvement is noted by the end of the academic year the parents may be asked to find another school.

### **Suspensions**

If a student is found deliberately choosing to act in ways not acceptable to the Code of Conduct, formal suspension notices are made at the discretion of the administration. Reasons for suspensions may include:

1. Physical aggression towards peers or staff members.
2. Harassment of peers or intimidation of others.
3. Vandalism or willful destruction of property.
4. Chronic absenteeism.
5. Defiance or non-participation in the activities of school.
6. Use of obscene language.
7. Inappropriate use of technology (please refer to Computer Use Policy).
8. Bullying (depending on severity).

9. Cheating/plagiarism.
10. Use of cellular phones.
11. Frequent non-compliance with uniform/pardah requirements.
12. Leaving school grounds without permission.

Following an investigation of the incident, school administration will provide parents with documentation outlining:

1. The reasons for the suspension.
2. The length of the suspension.
3. Date and time of intake meeting, following the suspension.

A discussion between the student, the parents and school administration must be held prior to the student returning to class.

A record of the incident will be placed in the student's file for the duration of their tenure at The Intellect, and may be included in the student's cumulative record which is sent onto the receiving school, should the student leave The Intellect.

### **Detention**

Detention may be for varying degrees of unacceptable behaviours. For offences such as:

1. Breach of school discipline.
2. Failure to attend class, when present.
3. Repeated instances of poor quality of work.
4. Unsatisfactory conduct.

### **Jewellery And Valuables**

No jewellery or other valuable items should be brought to school. One reason for this is that such items are often lost. On these occasions we go through a great deal of trouble to recover whatever is missing, but are not always successful in doing so.







### **Objects Not Allowed In School**

1. Mobile phones and other electronic devices such as iPods etc. are not permitted unless for the education purpose with the written permission of the teacher.
2. Toys, water guns and fireworks of any kind.
3. Live animals unless for educational purposes with the permission of the teacher.
4. Printed material containing indecent language or pictures.
5. Weapons and/or dangerous objects of any kind.
6. Expensive items such as jewellery, fancy watches etc.
7. Cameras.

If these items are found in the possession of a student, they will be confiscated and returned, only to the parent, on the last day of the term.

### **Attendance/Absences**

All students must be in school when school is in session, unless otherwise noted. Every student who is absent is required upon his/her return to bring a formally written and signed explanation from the parent/guardian in order to gain entrance back in to the class. If a student is sick for three days or more, a medical certificate must be obtained, and prior to returning to class, must be submitted to the Administration office. If no written excuse is delivered, the absence will be noted as 'unauthorized'.

A student who is absent is officially excused only for legitimate sickness, injury or a valid, immediate family emergency. All other absences are unexcused and will result in the student being disallowed to hand in missed work for assessment. Non-emergency doctor and dentist appointments must be scheduled outside normal school hours.

Parents must ensure that students are regular in their attendance. Please make a conscious effort to see that your child is present on the first day of school, whether it is the beginning of a new term or after a holiday break.

In the Senior Section, an unauthorized leave will result in Saturday detention and student will be marked zero in Assessment and Examinations. In case of O Levels, students with less than 95% attendance will not be allowed to sit for their Examination.

Attendance until the last day of school at the end of each term is essential. Kindly refrain from making any holiday programmes without taking school dates into consideration.

### **Request To Leave Early**

A written request is necessary if a student is to leave the school early for any emergency. No student is permitted to leave with any person without this written notification.

### **Food**

We encourage students to bring a wholesome snack and drinking water to school. Lunch boxes and bottles should have student names marked on them.

### **Money**

No student is allowed to bring large amount of money to school unless some special collection is being made.

### **Computer / Internet Usage**

Students have access to internet resources when necessary through the library, computer lab or on school laptops under the guidance of the concerned teacher. We expect our students to use the internet ethically and responsibly, abiding by the School's Code of Conduct.







## ADMISSION PROCEDURE

- 1 Registrations for the upcoming session commence from November until January. Admission tests are taken in November and February, with result being announced in December and March. We primarily offer admissions at entry level, i.e. Nursery. Admissions for classes KG-I onwards are strictly subject to availability of seats.
- 2 Parents of the candidate are required to fill in a registration form available at the Administration office (or school's website) and submit relevant documents, after which they are provided with an interview/test slip to indicate when the candidate has been called for his/her interview/test.
- 3 Parents of successful candidates are asked to collect fee structure and to submit the required amount within a week of being informed. Admission is finalised upon receipt of pay order and submission of duly filled admission form.

### Assessment For Admissions

#### **Nursery:**

The decision to offer admission depends on the interview held with the parents as well as the child's behavioural assessment.

At the time of parents' interview, the child is invited to come along with the parents. The parents' interview is conducted by the Principal/Coordinator while a well-experienced and trained teacher interacts with the child to gauge his/her motor skills, communication skills and overall body language. Subsequent decision to induct the child is based jointly on the child's assessment and parents' interview.

#### **KG I-VIII:**

Candidates are formally tested from class KG I onwards for subjects relevant to their respective class:

KG I/II	English, Math and Urdu.
Grade I-III	English, Urdu, Math and Tajweed. <u>{Syllabus for Tajweed is provided at the time of registration}</u>
Grade IV-IX	English, Urdu and Math.



## School Timings

	Monday-Thursday	Friday
Nursery	8:30 am-12:00 noon	8:30 am-11:00 am
KGI-KGII	8:00 am-1:15 pm	8:00 am-11:30 am
Class I-III	7:45 am-1:45 pm	7:45 am-11:40 am
Class IV-XI	7:45 am-2:20 pm	7:45 am-11:55 am

Names of students who arrive late are noted and a circular is sent home when the child arrives late for the third time. Students are sent home after the third late arrival to school.

**Parents are advised to ensure their child is collected promptly each day, as late collection often causes distress. They should also ensure that who so ever comes to pick up the child, must bring along the student's I.D card. This is for the safety and security of your child.**

## Settling In

For new admissions, being part of the school will be a new experience. It may take some students a few days, or even longer to settle down. If we feel your child is having any acute difficulties in this regard, we will get in touch with you. If you feel he/she is distressed after the first few days, please do not hesitate to get in touch with us. It is absolutely imperative that the problem is resolved immediately.







## APPOINTMENTS

If you wish to see the Principal, Coordinators or teachers, please get in touch by telephone or by note, so that a mutually convenient time may be arranged. Parents must seek the Section Coordinator's permission before approaching any teacher, as this enables us to keep in touch with individual students and their parents. When you come for an appointment, please meet with the concerned Coordinator so that the teacher may be informed of your arrival. In an emergency, please do not hesitate to come in, even without an appointment.

Please note the availability of the staff members during the week for any query or assistance. You can contact the School office/Reception at the following numbers 021-35110101-7 and take an appointment to meet them.

Designation	Day	Time
<b>Principal</b>	Monday to Friday	8:00 am to 8:45 am
<b>Principal with appointment</b>	Tuesday & Wednesday	11:30 am to 01:00 pm
<b>Vice-Principal Senior Section</b>	Tuesday & Wednesday	11:30 am to 01:00 pm
<b>Vice-Principal Junior Section</b>	Tuesday & Wednesday	11:30 am to 01:00 pm
<b>Islamic Coordinator</b>	Wednesday	09:30 am to 10:30 am
<b>O Level Coordinator (Girls' &amp; Boys' Sections)</b>	Tuesday & Wednesday	10:30 to 12:00 noon

If an appointment is required with a teacher, prior appointment has to be taken from the reception for arrangements.

### Parent-Teacher Meeting

Parent teacher meetings are scheduled twice each term. We realize that it may not be possible to address all your concerns in these meetings, so we encourage you to call and make an appointment, if you need to discuss a problem with an individual teacher at a greater length. Please do not try to meet with teachers before or after school, unless you have made an appointment, as this type of meeting is not fruitful.



## UNIFORM

Neatness is mandatory at The Intellect School. The pride associated with clean, tidy appearance should be apparent to anyone.

Students must wear the prescribed school uniform throughout the school day and on such occasions as shall be announced from time to time. We expect all students to look neat and expect parents' co-operation in this matter. The uniform must be worn as available from the prescribed uniform dealer.

**Shoes:** Students from Nursery till Class XI, (i.e. Elementary, Junior and Senior Girls') must wear white P.E shoes/joggers, preferably stick on. In Boys' Section, students of Grades IV till XI are to wear black shoes. Hifz Section students must also wear black shoes.

**In case of incorrect uniform, parents will have to bring in the correct uniform or the student will be sent home.**

**Please Note:** For Senior Section Girls', uniform of Grade V onwards includes Abaya and Niqab/veil.

### Hair

Boys' hair should be short, un-styled and with no gel: it should not touch their eyebrows, ears or collar. Girls' hair should be neatly and tidily kept back if long and should be braided with white or black hair accessories.

### Nails

Nails should be properly trimmed. For girls, nail colours are not allowed.

### Henna

Henna can be applied only on special occasions, like Eid, but permission has to be taken for weddings etc.

### Swimming Attire

Students will be allowed to use the swimming pool, as per the announced schedule. Proper swimming attire prescribed by the school is mandatory, which is available at Wembley Sports.





# HOMework POLICY

## Homework

The School recognizes regular, purposeful homework as an essential component of the instructional process, as we are a half-day school pursuing a full-day curriculum, along with other components like Arabic and Tajweed. Regular homework provides opportunities for reinforcement, a practice drill of the application of skills already learnt, the development of independent study skills and self-discipline.

At the Intellect, we strive to incorporate latest teaching tools in our daily practices. Homework is uploaded on Google Classroom (GC) and mailed to each student's email address. Students are required to check their GC daily for homework and any other important notifications. We also use WhatsApp for communication of important news to students.

## The Nature Of Homework

The amount of time that students are expected to spend on homework will depend upon the age, ability, home environment and extracurricular activities of students, including family, religious and cultural obligations. It is important that students of all ages have opportunities for free time, leisure and physical activities outside of school.

Tasks and activities that might be given as homework include:

1. Reading books and key words.
2. Literacy activities.
3. Real life numeracy related problems.
4. Additional assignments, like research, projects or presentations (for students from class V onwards).
5. Devoting some time to reading of assigned topics/stories.





### Parents' Responsibilities

1. Providing continued interest and concern for the child's successful performance in school through encouraging and supporting the child in his/her performance of homework assigned.
2. Indicating an interest about assignments and assisting, if possible, when requested by the child, but not to include performing the work for the child.
3. Requesting assignments for students when short-term absences are involved.
4. Assisting the school in stressing the importance of reading and its benefits.

### Students' Responsibilities

Teachers are to educate students as to their responsibilities, such as knowing the assignment, planning time for leisure activities as well as homework, method of submitting homework, copying assignments properly, etc. Students' responsibility is to:

1. Ensure that all homework is completed according to the standard.
2. Show their completed homework to parents.
3. Return homework to the teacher by the designated time.
4. Follow up on comments made by teachers.
5. Seek assistance when any difficulty arises.

### Homework Not Completed

If a child is unable to cope with the amount of homework given or any particular activities, the school strongly recommends the parents approach the Class teacher to discuss the issue and reach an agreement regarding a way forward.

If a child is unable to complete work within the set time, due to illness, special occasions or special learning needs, please inform the teacher on a timely basis.







## LIBRARY

Students have one or two Library blocks each week when they may borrow books. These should be returned after one week. If a student wishes to keep a book for another week he/she should have it re-stamped.

The Library is open Monday to Friday during school hours. If your child wishes to use it for reference etc., he/she should be encouraged to do so. The penalties for loss/damage of books will also apply through the fee voucher to the child, or with the replacement of the same book.



## CLUBS AND SOCIETIES



The inauguration of students' societies is a testament to our commitment to holistic education and was eagerly anticipated by all our students. Under our new Clubs and Societies Program, there's something for everyone, ranging from cultural clubs to academic societies. Each Section formulated individual societies to cater to the varying interests of the students. We are pleased to announce the launch of the following societies:

### **Girls' Section:**

TIS MUN, Urdu, Science, Gardening, Sports, Swimming, History / Culture of Pakistan, Computer, English, Al-Khwarizmi.

### **Boys' Section:**

Entrepreneurship, Literary, Media, Public Speaking, Social/Community Service, Sports, STEM.

### **A-Level:**

Arts and Media, Entrepreneurial, Literary, Social Services, Sports, STEM, TISMUN Club.







## CO-CURRICULAR ACTIVITIES

### Internal Activities

Our educational programme aims to develop well-rounded individuals, which encourages not only academic growth but also co-curricular participation and the development of interpersonal skills. We motivate our students to take part in various co-curricular activities, ranging from swimming, debating, Chess, Scrabble, to athletics and team sports. The major school events are:

#### **Junior Section**

1. Annual Sports Day
2. Spelling Bee
3. Maths Quiz
4. Elocution
5. Declamation
6. Sports Day
7. Annual Presentation Day
8. Interschool Competitions
9. Weekly Assembly Presentations

#### **Senior Section**

1. Annual Sports Day
2. Spelling Bee
3. Maths Quiz
4. Declamation
5. Sports Day
6. Annual Presentation Day
7. Interschool Competitions
8. Community Service
9. Weekly Assembly Presentations





## External Activities

All Intellect students are actively encouraged to participate in external contests and events. We value the opportunities these events provide in the overall grooming of our students. The Intellect students take part in a multitude of events, a few of which are:

- International Kangaroo contests (Linguistic, Maths and Science)
- Inter-school Maths Olympiad
- Dawn Spelling bee
- Intra/Inter-school debates and declamation contests
- ICATS contests (Art, Linguistic, Maths and Science)
- HIPPO contests
- Intra/Inter-school Sports championships







## ISOLATION POLICY

Name	Transmission	Isolation Period From School
Head Lice	-	Free of nits and lice
Chicken Pox	Infectious before rash appears	Till all lesions are dry & crusted
Measles	Infectious before rash appears	Till all lesions are dry
Mumps	Infectious before symptoms appear	Swelling and fever has subsided completely
Conjunctivitis	Infectious during symptoms	Till symptoms are cleared
Hepatitis	Infectious before symptoms appear	Minimum 2 weeks + Symptom free
Typhoid Fever	Water-borne and Faeco-oral	Minimum 2 weeks and symptom free
Whooping Cough		Until cough has subsided completely

Children returning after such an absence must report to the office of the Coordinator before going to class.

# قومی ترانہ

پاک سرزمین شاد باد      کشورِ حسین شاد باد  
تو نشانِ عزمِ عالیشان      ارضِ پاکستان!  
مرکزِ یقین شاد باد

پاک سرزمین کا نظام      قوتِ اخوتِ عوام  
قوم، ملک، سلطنت      پائندہ تابندہ باد  
شاد باد منزلِ مراد

پرچم ستارہ و ہلال      رہبرِ ترقی و کمال  
ترجمانِ ماضی شانِ حال      جانِ استقبال!  
سایہٴ خدائے ذوالجلال



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